

## Public Course Schedule 2010

[www.skillsgen.com](http://www.skillsgen.com)

Course Title	Dur	Jan	Feb	Mar	Apr	May	Jun
<b>Ms Office</b>	<b>Course Start Dates</b>						
Word Core	2	14	15	15	12	13	14
Word Advanced	2			09			16
Excel Core	2	18	4,18	04	8,26	4,24	03
Excel Expert	2	27		11	19		10
PowerPoint Core	1	06	08	05	07	07	07
Outlook Core	1		2,10	10		10	02
Access Core	2	21		29		27	
<b>Other Microsoft Courses</b>							
Publisher	1		01	22			21
Visio 2003 Professional Essentials	1	25		01		21	
Sharepoint End User	1		22	25	15	12	08
SharePoint Power User / Developer	2		11		16	06	09
Microsoft Expression Web 2	1	29	24	23			18
Microsoft Expression Design 2	1	20		24		26	
<b>Microsoft Technical Courses</b>							
MS6419 Server 2008 Administration	5		22				
MS6231 SQL 2008 Maintenance	5		Call for dates				
MS 10135 Exchange 2010	5		Call for dates				
MS5061 Implementing SharePoint 2007	5		Call for dates				
Other Official MS Courses please call us							
<b>Adobe CS4</b>							
Indesign Essentials	1	13			22		22
Illustrator Essentials	1		02				
CS4 Overview	1		17		23		23
Photoshop Essentials	1		25		28		24
Photoshop Essentials	1		03	31			
Photoshop Advanced	1				21		25
Dreamweaver Essentials	1			02			09
<b>Crystal Reports</b>							
Crystal reports (Version 11)			26			11	
<b>Sage</b>							
Sage Line 50 Foundation		26		03	14	19	28
Sage Line 50 Intermediate			09	19			
Sage Line 50 Advanced			01				
Sage Payroll Foundation			12			18	
Sage Payroll Intermediate			11		17		
<b>Project Management</b>							
Microsoft Project Adv	2		20				17
Microsoft Project 2003 Intro	2	11			29		23
Prince 2 Foundation	3		08		07		
Prince 2 Practitioner inc Foundation	5		22		19		21
<b>ITIL Service Management</b>							
ITIL Foundation V3	3		22		21		21

**We have some FREE MS Office courses.**  
**See website for details**

Take your Certification with us

